



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 811
TRENTON, NJ 08625-0806

JON S. CORZINE
GOVERNOR

JOSEPH V. DORIA, JR.
COMMISSIONER

PROGRAM POLICY BULLETIN # 09-03

DATE: June 24, 2009

TO: NJ Community Action Agency (CAA) Executive Directors

AFFECTED PROGRAMS: Private, Non-Profit Community Action Grantees

SUPERSEDES: Policy Bulletin #04-3, #08-03

SUBJECT: **Private, Non-profit Tripartite Board Requirements**

POLICY SUMMARY: CSBG Act states in section 678B (a) "(1) In order for a private, non-profit entity to be considered to be an eligible entity for the purpose of section 673(1), the entity shall administer the community services block grant program through a tripartite board described in the paragraph (2) that fully participates in the development, planning, implementation, and evaluation of the program to serve low-income communities."

No fewer than 1/3 of the members shall be low income members who reside in the neighborhood represented and be democratically selected.

One-third of the board members shall be elected public officials, holding office on the date of selection OR their representatives OR appointed, by the elected officials, public officials OR their representatives.

The remaining members are officials or members of major groups or interest in the community. They are normally representatives from business, industry, labor, religious, law enforcement, and education.



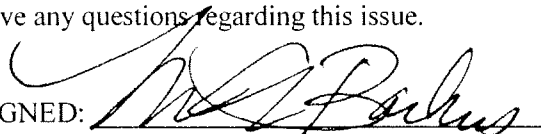
Whenever the tripartite board compliance requirement is not met the agency shall fill the vacant position within 90 days from when the seat was vacated.

DISCUSSION:

At a minimum the Tripartite Board must consist of at least 1/3 low income consumer, 1/3 public officials and the remaining positions representatives from other major groups or interests in the community.

Please contact your NJDCA/DCR Regional Representative should you have any questions regarding this issue.

SIGNED:



Mary Ann Barkus, Manager
Community Services Element
Division of Housing & Community Resources

c. Paul G. Stridick, AIA, Director
CSBG Related State Staff